Name of Collection Agency	Date of Contact	Time of Contact	Name of Person on Phone	Number they Called From	Details of the call (to whom the call was made, what they said, etc)	Length of call	Copy of the letter / postcard	Any other witnesses to the call or letter
	___/___/_____	___:_____ am pm		(____) _____-_____				
	___/___/_____	___:_____ am pm		(____) _____-_____				
	___/___/_____	___:_____ am pm		(____) _____-_____				
	___/___/_____	___:_____ am pm		(____) _____-_____				
	___/___/_____	___:_____ am pm		(____) _____-_____				
	___/___/_____	___:_____ am pm		(____) _____-_____				
	___/___/_____	___:_____ am pm		(____) _____-_____				
	___/___/_____	___:_____ am pm		(____) _____-_____				
	___/___/_____	___:_____ am pm		(____) _____-_____				
	___/___/_____	___:_____ am pm		(____) _____-_____				
	___/___/_____	___:_____ am pm		(____) _____-_____				
	___/___/_____	___:_____ am pm		(____) _____-_____				
	___/___/_____	___:_____ am pm		(____) _____-_____				
	___/___/_____	___:_____ am pm		(____) _____-_____				
	___/___/_____	___:_____ am pm		(____) _____-_____				

ANDERSON & ASSOCIATES